Newington Community Fund Application

Deadline: 06/04/2025

Email completed application to: [newington@hfpgcommunityfunds.org](mailto:newingtonctcommunityfund@gmail.com)

# Organization & Contact Information

|  |  |
| --- | --- |
| Organization or Community  Group’s Legal Name: |  |
| Amount Requested: |  |
| Fiscal Sponsor, if applicable: |  |
| Address: |  |
| Address 2: |  |
| City, State, Zip Code: |  |
| Contact Name & Title: |  |
| Contact Phone Number: |  |
| Contact Email: |  |
| Website, if applicable: |  |

1. **Organization’s mission:**

# Project/Program Name:

Please provide the name of the project for which you are requesting funds. The project name should not be more than a few words.

# Project/Program Description:

Describe the program or activity. Be sure to include specific activities, timeframe, and anticipated impact.

# Project/Program Impact on Newington:

Please describe how this program specifically serves Newington and its residents. If only a portion of the population served is in Newington, how did you determine this portion? What evidence do you have that there is a need for this project?

# Project Outcomes:

Please list at least one measurable outcome to measure the project’s success and how you will track this outcome success.

# Future Plans:

If you plan to continue this project beyond this year, what are your plans for doing so?

# If you do not receive this funding, what are your plans to complete (or not complete)

# the project?:

# Please address if you were to not receive the full request are you able to raise the rest?

# Additional Required Attachments:

1. Project Budget (sample template can be found [here](https://docs.google.com/spreadsheets/d/1k8jYDg2heHmkS40YltrAbJ4lrOquKy11/edit?usp=sharing&ouid=113684058289509877067&rtpof=true&sd=true))
   * There is no set budget format, but it MUST include:
     1. A list of all additional project funding sources and their status (pending, committed, to be raised)
     2. A list of all projected project expenses including staff, direct and indirect costs, and overhead expenses (overhead expenses not to exceed 10% of the total project)
2. Board of Directors
   * A list of your Board of Directors with affiliations, if applicable
3. Organization Budget
   * Your total organizational budget
4. Form 990 (If applicable)
5. 501(c)3 Certification (if applicable)