

East Hartford Community Fund

Request for Proposals

August 1, 2024

The East Hartford Greater Together Community Fund is pleased to announce a competitive grant opportunity offering a total of up to \$5,000 for one or more nonprofits proposing projects to benefit the residents of East Hartford. All interested applicants must complete the application here: www.hfpg.org/easthartfordcf. Applications are due December 1st.

I. **Background:**

In 2019, the [Hartford Foundation for Public Giving](http://www.hfpg.org/easthartfordcf) established \$100,000 community funds for each of the 29 towns in the Foundation's region, which includes the town of East Hartford. The purpose of East Hartford's Greater Together Community Fund is to support residents in taking ownership around the needs in their towns and encourage broad and inclusive civic engagement. In 2022, East Hartford's Community Fund Advisory Committee was selected. The list of current members is available at www.hfpg.org/easthartfordcf.

II. **Eligibility**

Any nonprofit registered as a 501c3 organization that serves the residents of East Hartford is eligible to apply. Groups of East Hartford residents may prepare an application in partnership with a registered nonprofit that has agreed to serve as a fiscal agent for the proposed project. Nonprofits do not need to be based in East Hartford. The City of East Hartford may also serve as a fiscal agent for applicants. If a group of East Hartford residents has an idea for a project and needs help identifying a fiscal agent, please email the Advisory Committee at EHcommunityfund@gmail.com.

Individuals and for-profit businesses are not eligible to apply. Civic organizations that do not have a 501c3 IRS designation are not eligible to apply.

III. **Proposal Requirements:**

A grant from the East Hartford Greater Together Community Fund must benefit residents of East Hartford. Project proposals must demonstrate the opportunity for all East Hartford residents to benefit without discrimination based on race, religion, or any other protected class. Projects do not necessarily need to benefit every East Hartford resident if the proposal can demonstrate why it addresses a need for a portion of the town's population and does not discriminate among residents who share that need.

Applicants will be asked to:

- **Describe why this project is needed.**
- **Describe the expected benefit, both who will benefit and for how long.**
- **Describe why the applicant is well suited to implement this project.**
- **Explain what the project will cost.** [A budget template is provided with application.]

IV. Criteria for Consideration:

- The number of East Hartford residents to be impacted by the project
- The sustainability of the project (for how long the project will benefit/impact East Hartford residents?)
- Likelihood of success. Does the nonprofit or the individuals involved have a good plan for how to implement the project? Do they have experience or knowledge that makes success likely?
- Does the cost seem reasonable for the expected impact or benefit? *Grant requests cannot exceed the maximum amount available \$5,000 nor can they be for less than \$250.*

V. Additional Information

Please email the Advisory Committee at EHcommunityfund@gmail.com if you have any questions.

Proposals should complete all required questions of the application: Each applying organization may only submit one proposal. The deadline for proposals is December 1st, 2024.

VI. Key Dates

Request for proposals will open: August 1, 2024

Deadline for Applications: December 1, 2024

Decision deadline: Early January 2025

Announcement of awards: January 2025